

Write a Letter to Landlord, Seeking to Cancel Lease with Reply, Landlord and Tenant Letters

Dear Sir,

Business makes it necessary for me to leave Delhi at once, and it would be a convenience to me if you consent to relieve me of the remainder of my lease. The premises are in good condition and the garden attractive and as the lease have several years 10 run. I imagine you would easily find another tenant to take over the remainder of it. It would be a great relief to me to be released from the agreement for frankly.

I shall be glad to hear from you at your earliest convenience.

Yours Faithfully,

Tara Chand

From a Landlord, in Reply

Dear Mr. Tara Chand,

I am sorry to hear that I am going to lose you as a tenant, and in the circumstances, of course, will not offer any obstacle to your surrendering the lease. Flats of size and rental of "90 Dev Nagar" are not easily let, and in any case, there are the agent's fees and other expenses. But it you will pay me its.... and undertake to leave the flat in thorough repairs, I am prepared to cancel your lease at once.

I hope this will meet with your approval.

Yours truly,

Krishna Kant