# **CUET Business Studies Solved Paper-2023**

## Held on 28 May 2023 (Shift-III)

- In Entrepreneurship, KASH stands for:
  - (a) Knowledge, Ability, Skill, Habits
  - (b) Knowledge, Available, Schemes, Habits
  - (c) Knowledge, Attitude, Skill, Habits
  - (d) Knowledge, Ability, Schemes, Habits
- Consider the following Facts about Consumer Protection
  - (A) Getting relief against unfair trade practices by a consumer is called right to be heard
  - (B) A seller is not a King in a free market economy
  - (C) 'Caveat emptor' means 'Let the buyer beware'
  - (D) Right of Consumer for being well informed throughout life, is called right to be informed
  - (E) Freedom to consumer for accessing variety of Products is right to be assured.

Choose the correct answer from the options given below:

- (a) (A), (B) and (C) only (b) (A), (B) and (E) only
- (c) (A), (B) and (D) only (d) (B), (C) and (E) only
- Identify and arrange the steps of organising Process in correct sequence.
  - (A) Assignment of duties
  - (B) Recruitment and selection
  - (C) Identification and division of work [19da.] (I)
  - (D) Establishing authority and reporting relationship
  - (E) Departmentalisation

Choose the correct answer from the options given below: (D) Branding

- (a) (C), (E), (A), (D)
- (b) (C), (A), (E), (D)
- (c) (C), (D), (A), (E), (B) were borned and accord
- (d) (C), (D), (E), (A), (B) (III) (II) (II) (II) (II) Money Market Instruments do not Include: (A)
  - (A) Treasury Bill (B) Certificate of Deposit
  - (C) Commercial Bill (D) Equity Shares (A) (b)

(E) Preference Shares and animolish of the doldW Choose the correct answer from the options given below:

- (a) (A), (B), (C) and (D) only and storming (b) (D) only is a sw to A nonconter Protection (B)
- (c) (D) and (E) only
- (d) (A), (B) and (C) only while farom out at it (O) Which of the following is NOT considered as top Management in an Organisation?
  - (a) Production Manager (b) President consider and adult to mamma voo (A)

  - (c) Chairman
  - (d) Chief Operating Officer
- Select the correct sequence of first five steps involved in the Trading and Settlement Procedure of Stock Exchange:
  - (A) Matching the share and best price available by broker
  - (B) Approach to a registered broker

- (C) Open a Demat Account bins (C) (O) (A) (O) (D) Issuance of a trade confirmation slip by broker to the investor
- (E) Place an order of buying or selling with the broker Choose the correct answer from the options given below:
- (C), (B), (A), (E), (D)
- (B), (C), (E), (A), (D)

- (d) (B), (C), (A), (E), (D) us brough ton zeo (b) Which of the following is not a Limitation of Planning? (a) Planning leads to high flexibility
  - (b) Planning leads to rigidity in averaged of identity

  - (c) Planning reduces creativity (as) (d) Planning is a time consuming process (d)
- Which of the following is incorrect about elements of delegation?
  - (a) Authority Flows from top to bottom
  - (b) Responsibility flows upwards
  - (c) Accountability is derived from responsibility
  - (d) Responsibility is derived form accountability
- Consider the following facts about Management:
  - (A) Management is not a tangible force
  - (B) Management is not an intangible force
  - (C) Management of people, management of work and management of operations are dimensions of management
  - (D) Management is an individual activity
  - (E) Management is dynamic function

Choose the correct answer from the options given below:

- (a) (A), (B) and (D) only (b) (A), (C) and (E) only (c) (A), (B) and (C) only (d) (A), (D) and (C) only
- 10. Identify the pair which does not affect the choice of capital structure: (a) Flexibility and Control assemble as old ass

  - (b) Cost of Equity and Goodwill
- boom (c) Risk consideration and ROI or man and ROI
  - (d) Cost of debt and Floatation Cost
- 11. Arrange the steps of Planning Process in a proper order:
  - (A) Amplementation of plan and follow-up action
    - (B) Developing Premises
    - (C) Identification and evaluation of alternative courses of
    - (D) Setting up of objectives

(E) Selecting an alternative Choose the correct answer from the options given below:

(a) (A) and (D) only

- (a) (B), (D), (E), (A), (C) amount sides og ald. (A)
- (c) (D), (B), (C), (E), (A)
- (d) (A), (B), (C), (D), (E)

(E) Disposable Income

(a) (A) and (D) only

(b) (C) and (A) only

Choose the correct answer from the options given below:

(c) (D), (B), (C), (E), (A)

35-10	(c) (B), (C) and (E) only
12. Considering the fact about "Branding" which among the	
following are its related terms.	(d) (A), (B) and (C) only  18. Arrange the following marketing philosophies according
	to their evolution:
(A) Thomas	(A) The Product Concept
(C) 11445	(B) The Selling Concept
(E) Brand the ontions given below:	Description Concept
(E) Brand Choose the correct answer from the options given below:	(C) The Production Concept (D) The Marketing Concept
(a) (A) (B), (C) and (E) only	
(C) (D)d (H) ONIV	(E) The Societal Marketing Concept Choose the <b>correct</b> answer from the options given below:
(b) (B), (C), (D) and (E) only (c) (A), (C), (D) and (E) only same a requirement of the control	Choose the correct answer from 22-1
	(a) (A), (b), (c), (c)
	(b) (B), (A), (C), (E), (D) (B) (C) (A), (B), (D), (E)
Management?	(c) (C), (A), (D), (C)
The imposed Applicability	(d) (D), (A), (C), (E), (B)  19. Identify the correct sequence of first 5 steps of process of
(b) Formed by Practice and Experimentation	19. Identify the correct sequence of mist s step
(b) Formed by Hactice data	Selection: Selection islam training a leifer getting (A)
(c) Flexible (d) Does not depend upon the prevailing situation at a	(A) Employment interview
(d) Does not depend upon the preventing	(B) Reference and background checks
	(C) Soloction Tests
particular point of time  14. Fredrick Winslow Taylor was an American who	(D) Selection Decision
1440 improve inclisifial children.	D 1:
G: 11 Engineer (b) Computer Engineer	Change the correct answer from the options given sero
- I T	(A) (D) (B) (C) Secretaria of Classical or
15 Match List-I with List-II.	(A) $(B)$ $(C)$ $(D)$
(A) Training of (I) Function of Financial	(D) $(C)$ $(A)$ $(B)$ $(D)$
Intermediaries Maket	20 Match Tist - I with LIST - 11.
P : i in a (II) Functions of Stock	
(B) Tiotismo	(I) Impersonal form of
liquidity to Exchange	communication
financial Assets	(II) Act of designing
(C) Safety of (III) Development	Collidinois
Time Time to the state of the s	
(D) Protect the (IV) Objective of SEBI	name/sign
interest of intere	(D) Pronding
	(b.) Branco
Clare the correct answer from the options given	W: answer from the options given below:
(a) (A)-(III), (B)-(I), (C)-(II), (D)-(IV)	
(a) (A)-(III), (B)-(II), (C)-(I), (D)-(IV) (b) (A)-(II), (B)-(III), (C)-(I), (D)-(IV)	
(a) (A)-(II) (B)-(IV), (C)-(I), (D)-(III)	
	(c) (A)-(III), (B)-(II), (C)-(IV), (D)-(II) (d) (A)-(I), (B)-(III), (C)-(IV), (D)-(II)
(c) (A)-(II), (B)-(I), (C)-(IV), (D)-(III) (d) (A)-(II), (B)-(I), (C)-(IV), (D)-(III)	(d) (A)-(1), (B)-(III), (C) (L) (A) (A) (A) (A) (A) (A) (A) (A) (A) (A
16. Who can file a complaint before the appropriate	
	eed (A) The Consumor interest
forum?  (a) Any consumer can file a complaint and does not	promote the consumers interest.  (B) Consumer Protection Act was laid down in the year
t inag of an advocate	(B) Consumer Protection Net was (a) bas (d) (a)
(b) Any unregistered consumers association.	1947.
to done who mirchaseu the goods with	(C) It is the moral duty of any business to take care of consumers interests.
C-alling	consumers interests.
1 is relative of the consumer	(D) A business has social responsionities to war
(d) Any person who is relative of the considering the economic environment of a business,	interest groups.
components are:	interest groups.  (E) Government of India has enacted several regulations  (E) it adequate protection to consumers.
(A) Life expectancy (B) Inflation	
(C) Interest Rate (D) Consumption Habits	Choose the correct answer from the options given
(C) Interest 1 (a) (A) (B) (B) (B)	(a) (A), (C) and (D) only

(a) (A), (C) and (D) only

(d) (B), (C) and (D) only

(b) (A), (C), (D) and (E) only

(c) (A), (B), (C) and (D) only

2023 (Held on 28 May 2023), Shiff-III	
CUET Business Studies Solved Paper-2023 (Held on 28 Months)  22. Identify an option which defines "Management as an Art". 28. In the solution of the solution	Mohan, a Production Manager of 'X' Ltd. has divided his factory operations under - Planning Incharge and his factory operations under - Planning Incharge and his factory operations under - Planning Incharge and his factory operations.
22 Identify an option which defines wanagement	Production Incharge.
22. Identify an option which defines (a) Personalised application  (a) Personalised application	Production Incharge.  Identify the technique of Scientific Management being
1.) Principles based on application	Identify the technique of Service
(c) Universal Validity	followed by Monan.
(b) Restricted entry	(a) Motion Study ————————————————————————————————————
(d) Restricted entry  23. Match List - I with List - II  List - II	(b) Functional Foremansing
23. Match List - I with List - II  List - I Applitude Tests 1 and 19	(c) Time Study
List - 1	
(A) Indicator of a person's learning person of a perso	1 - f the following is the control
person's learning 29.	Which of the form
ability Tests	Entrepreneurship?  (a) Entrepreneur undertake calculated risk  (b) Entrepreneur undertake low risk
(D) Provides class to	(a) Entrepreneur undertake low risk (b) Entrepreneurs undertake low risk
a person s value	(b) Entrepreneurs undertake high risk (c) Entrepreneurs undertake high risk (d) (e) Entrepreneurs undertake high risk (e) Entrepreneurs undertake high risk (f) (h) (h) (h) (h) (h) (h) (h) (h) (h) (h
system Tests	(c) Entrepreneurs undertake might risk (d) Entrepreneurs undertake moderate and calculated risk
a formant of (III)	(d) Entrepreneurs undertake modern
Individuals notes and ask it as Index at 30	16-tab List - I with List - II.
notential for	
potential for potential for diam's must be which which	(A) Objectives (I) Specific Statement on how to
House de learning no	
skills (IV) Personality Tests	(B) Rules carry out activities
(1)) Indicator for the	(C) Procedure (III) Provide the Broad Contours
pattern of mommagad AH (3)	of husiness
involvement of a nonatogo bus notionbord (b)	(IV) Desired Future Position
person Choose the <b>correct</b> answer from the options given below:	(D) Strategy (IV) Desired Future Position Choose the <b>correct</b> answer from the options given below:
Choose the correct answer from the options s	Choose the correct and (D) (D)
	(a) (A)-(II), (B)-(III), (C)-(IV), (D)-(II) (b) (A)-(III), (B)-(I), (C)-(IV), (D)-(III)
	(TTT) (D) (1) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	(b) (A)-(III), (B)-(I), (C)-(II), (D)-(III) (c) (A)-(IV), (B)-(I), (C)-(II), (D)-(III)
(c) (A)-(III), (B)-(II), (C)-(II), (D)-(IV) (d) (A)-(III), (B)-(I), (C)-(II), (D)-(IV)	(c) (A)-(IV), (B)-(I), (C)-(I), (D)-(III) (d) (A)-(IV), (B)-(II), (C)-(I), (D)-(III) and according mix
24. Which of the following is a management function  (a) Organising is a management function is the first step of organising	elements:
	This is a second of the second
	(a) Price and Place
(c) Functional structure is a partial of the following leads to specialisation in work (d) Organising leads to specialisation in work	(c) Product and Price (d) Frice and 7 and 32. In which year New Economic Policy was introduced in
(d) Organising leads to specialists (b)	32. In which year New Leonoma
25. Match List - I with List - II	India? (b) 1991 (c) 1991 (d)
25. Match List - I with List - II  List - I  (A) Departmentalisation  (I) Leads to occupational specialisation	(1) 100)
(A) Departmentalisation (1) Leads to story	(c) 1982 (d) 1992 leads to shifting an employee to higher position
(A) Departmentalisation (I) Specialisation specialisation (II) Leads to product	leads to shifting an employee to higher pay.
(B) Functional Structure (II) Leads to product specialisation	- achilities Tacillies Status and Pag
(B) Functional Structure specialisation specialisation of social	
	(a) Promotion (b) Difference (b) Publishing (c) Transfer (d) Web Publishing
(C) Divisional Structure relationship	(c) Italian can be defined as the framework
1 Organisation (IV) Grouping of Similar	
(D) Informal Organisation activities	(a) Managerial and Staffing (b) managery (b)
from the ontions given below:	
Choose the <b>correct</b> answer from the options given below:  (a) (A)-(IV), (B)-(I), (C)-(II), (D)-(III)  (b) (A) (IV), (B)-(III), (C)-(I), (D)-(III)	(b) Wallagerial and
(a) (A)-(IV), (B)-(I), (C)-(II), (D)-(III) (b) (A)-(IV), (B)-(II), (C)-(III), (D)-(IV)	(c) Operating and Staffing
(b) (A)-(IV), (B)-(II), (C)-(II), (D)-(III)	(d) Staffing and Controlling
(b) (A)-(IV), (B)-(II), (C)-(II), (D)-(IV) (c) (A)-(II), (B)-(II), (C)-(III), (D)-(IV)	a = II E. the correct lealings ULI IIII
(c) (A)-(II), (B)-(I), (C)-(III), (D)-(IV) (d) (A)-(I), (B)-(II), (C)-(III), (D)-(IV)	TI T
(d) (A)-(I), (B)-(II), (C)-(III), (D)-(IV)  involves shifting of an employee from one job  and the state of the another, without a substantive	(D) Dominging
o another or from one shift to another, without a substantive	(A) Flexible (C) General Guidelines (D) Pervasive (E) Contingent (E) Contingent
o another or from one shift to another, without change in the responsibilities and status of the employee.	· (E) Contingent
change in the responsibilities and states of the property of of th	(E) Contingent Choose the correct answer from the options given below
(a) Promotion (b) Hansel (c) Placement (d) Orientation (d) Orientation (e) Placement (d) Orientation (e) Placement (d) Orientation (e) Placement (e) Placeme	Choose the <b>correct</b> answer from the options given each (a) (A), (C), and (E) Only
(c) Placement (d) Orientation  27. In the world of Financial market, IPO stand for:	(a) (A), (C), and (E) Only (b) (B), (C), and (E) Only (A) (C) and (D) Only
27. In the world of Financial market, if 6 standard	(b) (b), (c), and (b) only
Indian Private Organisation	
(b) Initial Public Offer	(d) (B), (C), and (D) Only
(c) International Fubility Officet	
(d) Initial Public Offset	

### 36. Match List - I with List - II. his factory open H-tsil mader - Planning I-tsil suga

- (A) The mix betwee (I)
- Specific Statements
- (B) Rules
- (II) Routine steps on how to carry out activities
- (C) Procedure
- (III) Provide the Broad Contours of business
- (D) Strategy
- (IV) Desired Future Position

Choose the correct answer from the options given below:

- (a) (A)-(II), (B)-(III), (C)-(IV), (D)-(I)
- (b) (A)-(III), (B)-(I), (C)-(IV), (D)-(II)
- (c) (A)-(IV), (B)-(I), (C)-(II), (D)-(III)
- (d) (A)-(IV), (B)-(II), (C)-(I), (D)-(III) quantity (a)

# 37. Match List - I with List - II. bon engagement (b)

- (A) Unity of Command
- II sald List II ald double Study of movements (I) List-II
- (B) Unity of Direction (II)
- Differentiates between efficient and inefficient workers.
- (C) Motion Study (III) One subordinate one superior

  - (D) Differential piece (IV) One head and

wage system (1) (1) (1) one plan (A) (5) Choose the correct answer from the options given below:

- (a) (A)-(I), (B)-(II), (C)-(IV), (D)-(III)
  - (b) (A)-(III), (B)-(IV), (C)-(I), (D)-(II)
  - (c) (A)-(II), (B)-(III), (C)-(I), (D)-(IV)
  - (d) (A)-(II), (B)-(IV), (C)-(III), (D)-(I)
- 38. Identify the true statement out of the below given statements:
  - (a) Trade mark is a registered brand
  - (b) Trademark is an un-registered brand
- (c) Brand and trade mark are same
- (d) Brand is an owned trademark 39. Identify the factor which does not affect the financing decision of an organisation: (a) Control Consideration

  - bo (b) Risk (c) Investment Criteria involved (b) Managerral and Operating
- 40. Identify the correct statements in the context of financial decision:
  - (A) Financial decision includes investment decision, financing decision and dividend decision (A)
  - (B) Short term investment decision is also known as 'capital budgeting decision'
  - (C) Short term investment decision is also known as 'Working capital decision'
  - (D) Investment decision includes raising funds from equity or debt
  - Investment decision includes short term and long term investment decision

Choose the **correct** answer from the options given below:

- (a) (A), (C) and (E) only (b) (A), (B) and (C) only
- (c) (C), (D) and (E) only (d) (B), (C) and (D) only

### DIRECTIONS (Qs. 41-45): Read the following case study and Match List - I with List - II attempt question number.

Mr. Rahul, a management graduate, is working in the XYZ Rubber Ltd. for the last 10 years. His performance is always consistent and many times he received 'Best Employee' Award from the management. But in the last two years, it is observed that his performance is gradually getting low. The department tried to identify his reasons for low performance but did not get much information from him. But in recent months some employees had shown disappointment on present leadership, pay system and communication. May be it was the reason for low performance of Mr. Rahul.

- 41. Mr. Rahul's problems must be looked after by which department?
  - (a) Finance Department
  - (b) Marketing Department
  - (c) HR Department
  - (d) Production and Operation Department
- 42. Which of the following is wrong?
  - (a) Participative leader gives order and expect his subordinates to obey that order
  - (b) Democratic and Participative leader are same
  - Laissez fair leader does not believe in the use of power unless it is absolute essential
  - (d) Leadership play vital role in organisational success
- 43. Identify the incentive used to motivate Mr. Rahul.
  - (a) Employee Recognition Programmes
  - (b) Bonus
  - (c) Profit Sharing laisons of sheel guistness (b)
  - (d) Perquisites
- 44. Identify the factor which was not responsible for the gradual decrease in the performance of Mr. Rahul.
  - (a) Leadership
- (b) Compensation
- (c) Communication (d) Poor Supervision
- 45. Identify the process from the case study: Supervision (b) Leadership notative (c)
- (c) Communication (d) Motivation

## DIRECTIONS (Qs. 46-50): Read the following case study and attempt question number.

Mr Vinay is a production Manager in a company. Being a Manager he seeks planned results from his subordinates so he sets the criteria against which actual performance of subordinates will be measured. He also conveys these criteria to his subordinates.

He knows that it is neither economical, nor easy to keep a check on each and every activity. He also finds that if he tries to control everything it will result in controlling nothing.

After these two considerations he gives main focus of his effort on comparatively more important tasks and finally he gets planned results. size O'll poshem latonant to blrow-s

- 46. Identify the Functions of management which is being discussed in the above case study. Many lames (d) (b) Organising (a)
  - (a) Planning
- (c) Controlling
- (d) Staffing (b)

- 47. Identify the level of Management at which Mr. Vinay is
  - (a) Top Level Management
  - (b) Middle Level Management
  - (c) First line Management
  - (d) Lower Level Management
- 48. Name the step of Management Function which is discussed in given phrase "he sets criteria"?
  - (a) Measurement of Actual Performance
  - (b) Analysing Deviations
  - (c) Comparing actual performance with standards
    - (d) Setting Performance Standards
- Which point has been indicated in the phrase "it is neither economical, nor easy to keep a check on each and every

- (a) Management by Exception (149 amies/1814 (c) .81
- (b) Taking Corrective Action
- (c) Critical Point Control
- (d) Measurement of Actual Performance
- 50. After these two considerations he gives main focus of his effort on comparatively more important tasks and finally he gets planned results.

"If he tries to control everything, it will result in controlling nothing". Identify the point which is underlined in the above phrase. (a) Management by Exception som odd mass. (d)

- (b) Talking Corrective Action and aid aqualis
- (c) Comparing Actual Performance with Standards
- (d) Critical Point Control

# **Hints & Explanations**

- 1. (a) Knowledge, Attitude, Skill, and Habits (KASH) matters most for success in sales. is a process of placing employees in positions comployment law and complian

(a) Process of Organising reporting relationship

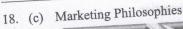
- (c) The money market is composed of several types of securities including short-term Treasuries (e.g. T-bills), certificates of deposit (CDs), commercial paper, repurchase agreements (repos), and money market mutual funds that invest in these
- Middle management includes all of the management positions in a hierarchical company structure underneath the top management positions and above the non-management workers. These managers generally answer to top management, those who have executive titles such as CEO or CFO.
- (c)

Process of Trading and Settlement

- 7. (a) Planning does not lead to flexibility in the organisation, while Planning leads to rigidity.
- Accountability is derived from responsibility placed by the superior.
- Management is an intangible force, benefit of which could only be felt in an organisation. Management is multidimensional. Management is also a dynamic function, works in a changing environment.
- Some main factors include the firm's cost of capital, nature, size, capital markets condition, debt-to-equity ratio, and ownership. However, these factors might help to choose an appropriate capital structure for a business, but checking all the side factors can help adopt more appropriate and accurate adaption.

11. (c) Process of Planning

- 12. (b) Brand Name, Trade Mark, Brand Mark and Brand are related terms to Branding.
- 13. (d) The application of principles of management is contingent as it depends upon the prevailing situation mi go boat a particular point in time. of holls nA
- 14. (d) F W Taylor was a mechanical engineer by profession.
- 15. (a) Understand each term of List II to attempt this question. devitos de effectively son
- A consumer is defined as any person who purchases goods or services for personal, household, or commercial use. Consumers can file complaints in consumer court if they believe that they have been cheated, defrauded, or suffered any kind of loss due to the goods or services they have purchased.
- Employment/unemployment, Income, Inflation, Interest rates, Tax rates, Currency exchange rate, 17. (c) Saving rates, Consumer confidence levels etc





19. (d) Process of selection



- (b) Learn the meaning of each term given in List I to attempt this question. A symposium
- 21. (b)
- Art is purely a personalized application of knowledge to a particular field. Similarly getting the work done (a) 22. by the managers is purely personalised application.
- 23. (b) Learn the meaning of each type of test given in List II to attempt this question.
- Departmentalisation is second step of organising.
- Learn the meaning of each term given in List I to 24. (b) 25. (a) attempt this question.
- Transfer is a process of placing employees in positions where they are likely to be more effective or where 26. (b) they are to get more job satisfaction. In transfers, there is no change in the responsibility, designation, status or salary. It is a process of employee's adjustment with the work, time and place.
  - IPO Initial public offer
- Under Functional foremanship technique, Factory 27. (b) working is divided among Planning Incharge and 28. (b) Production Incharge.
- Learn the meaning of each type of plan given in List 29. (c) (c) 30. I to attempt this question.
- Marketing Mix, viz. Product mix, Place Mix, Price 31. (b) Mix and Promotion Mix.
- New Economic Policy was introduced in 1991.
- Promotion is the appointment of existing members of 32. (b) staff to another post or office at a higher grade than the one previously held. This may be the result of either a successful application for an advertised vacancy, or, where appropriate, personal promotion.
- All in all, an organisation structure is a framework within which managerial and operating tasks are 34. (b) performed. This is because it defines the extent of management or the span of management.
- The main features of management principles are given 35. (a) below:
  - Universal application.
  - General guidelines.
  - Evolutionary/formed by practice and experiments.
  - Flexibility.
  - Behavioral in nature.
  - Based on cause and effect relationship.
  - Contingent.
- 36. (c) Learn the meaning of each term given in List II to attempt this question.
- Learn the meaning of each principle of management given in List I to attempt this question.

- When a brand is registered and given legal protection, 38. then it becomes a trademark.
- An Investment criteria is factor affecting Investing decision. 39. (c)
- Financial decisions involve three type of decisions viz. Investment decision, Financing decision and Dividend 40. (a) decision. Investment decision involves two decisions viz. Capital Budgeting (Long-term) & working capital decision (Short-term).
- Main functions of HR include recruitment and selection, training and development, employee relations, performance 41. (c) management, administration and payroll systems, employment law and compliance, and compensation and benefits.
- Participative leaders encourage and support employees to participate in the decision-making process in order 42. (a) to make effective organizational decisions and to solve work problems together through a range of measures.
  - Employee recognition acknowledges the hard work and accomplishments of the individuals and teams within your organization. Employee recognition programs enable leaders to recognize members of their team, peers to recognize one another, as well as cross-team recognition.
  - Gradual decrease in performance may be due poor leadership, communication and supervision by 44. (b) Mr.Rahul.
  - Leadership may be defined as the process of influencing the behaviour of people by making them 45. (b) strive voluntarily towards the achievement of goals.
  - Controlling can be defined as that function of management which helps to seek planned results 46. (c) from the subordinates, managers and at all levels of an organization. The controlling function helps in measuring the progress towards the organizational goals & brings any deviations, & indicates corrective action.
  - All departmental heads comes under the category of (a) 47. Middle level management.
  - 48. (a)
  - Critical Point Control: It is neither economical nor easy to keep a check on each and every activity in an 49. (c) organisation. Control should, therefore, focus on key result areas (KRAs) which are critical to the success of an organisation. These KRAs are set as the critical
  - points. 50. (a) An effort to control everything may end up in controlling nothing' is in regard with the principle of 'Management by Exception'. It stresses on the fact that everything cannot be effectively controlled.