

## **Cancellation Letter Example and Postponement of Formal Invitation**

After invitations have been issued it becomes a difficult task to postpone or cancel them if such an emergency arises. In such cases one of the following forms will be found handy:

1. & Mrs. Gulzari Lal regret that the function for June 11, is cancelled due to the unfortunate death of their son.
2. & Mrs. Ram Paul regret that the dinner for July 5, at the Paradise Restaurant is cancelled due to fire in the premises.
- & Mrs. Din Dyal regret that the feast and function for July 5<sup>th</sup> is postponed to July 12<sup>th</sup> due to very much unavoidable reasons.
1. & Mrs. S.S. Soul regret that the marriage of their son on December 5<sup>th</sup> is cancelled due to an accident to the bride in a car.

### **Recall or Postponement of Formal Invitation**

**Mr. and Mrs. S.D. Vohra**

Regret that they are obliged to recall their

Invitations for Monday, the 15<sup>th</sup> of August

Owing to the illness of their son.