

## **1. Letter from a Landlord to a Tenant, reminding that the Rent is Due, Landlord and Tenant Letters**

**Dear Sir,**

I beg to remind you that the rent, due from you on may, in respect of the premises situated at 50, Kamla Nagar has not yet been received.

I am in urgent need of money.

I shall be obliged If you will send me a cheque in settlement at your earliest convenience.

Yours faithfully,

**T.S. Grover**