

Short Composition

(Notices, Messages, Postcard, Diary Entry, Newspaper Report and Poster Making)

- (a) The format of a 'Notice' is given below. Choose the correct options to be placed at the numbers 1 to 7:

1

2

3

4

5

6

7

1.
 - (a) Notice
 - (b) Heading
 - (c) Name of the Institution
 - (d) Date
2.
 - (a) Notice
 - (b) Heading
 - (c) Date
 - (d) Signature
3.
 - (a) Notice
 - (b) Heading
 - (c) Date
 - (d) Content
4.
 - (a) Notice
 - (b) Heading
 - (c) Date
 - (d) Content
5.
 - (a) Notice
 - (b) Heading
 - (c) Signatory
 - (d) Content

6.
 - (a) Notice
 - (b) Heading
 - (c) Date
 - (d) Signatory

7.
 - (a) Heading
 - (b) Date
 - (c) Post
 - (d) Signatory

- (b) Read the following 'Notice' and answer the question that follow:

JOY PUBLIC SCHOOL, DELHI

12th January 20XX

MAGIC SHOW

A Magic Show will be held for the students of class VI.

On 15th January 20XX
In School Auditorium
From 10:00 a.m. – 11:00 a.m.

All students should come to enjoy it.

Anu Gupta
Head Girl

8. What is missing in the notice?
- (a) The heading
 - (b) Name of event
 - (c) The word 'Notice'
 - (d) The address of the signatory

- (c) Complete the following 'Notice' with the help of the most appropriate options given below:

GOLDEN PUBLIC SCHOOL, MOHALI

NOTICE

1st January, 20XX

LOST

__9__ a brand new yellow pencil box __10__ two Parker pens __11__ Room No. 10 (VI A) __12__ 30th December __13__ recess.

If __14__, please __15__ it to the __16__.

A nice treat is promised.

Arnav
VIA

9.

(a) Losing	(b) Lost
(c) Miss	(d) Missed

10. (a) containing
(b) contains
(c) contained
(d) contain

11. (a) in
(b) on
(c) at
(d) from

12. (a) on
(b) at
(c) in
(d) from

13. (a) at
(b) on
(c) into
(d) during

14. (a) finding
(b) found
(c) finds
(d) find

15. (a) return
(b) returns
(c) returning
(d) returned

16. (a) undersigning
(b) undersign
(c) upsigned
(d) undersigned

(d) **Read the telephonic conversation between Rohit and Radhika and answer the questions that follow:**

Rohit: "Hello!"

Radhika: "Hello, could I speak to Shreya please?"

Rohit: "No, she has gone to the market to purchase balloons for her birthday party. I am her younger brother, Rohit."

Radhika : "Oh! Would you convey my message to her? I am her friend Radhika."

Rohit: "Of course, with pleasure."

Radhika : "Tell her that I will not be able to attend her birthday party because my mother has slipped from the stairs, and I have to take her to the hospital."

Rohit: "Okay, I'll convey your message to Shreya and you do take care of your mother. Bye."

17. Who is calling for whom?
(a) Radhika is calling for Rohit.
(b) Radhika is calling for Shreya.
(c) Rohit is calling for Shreya.
(d) None of these

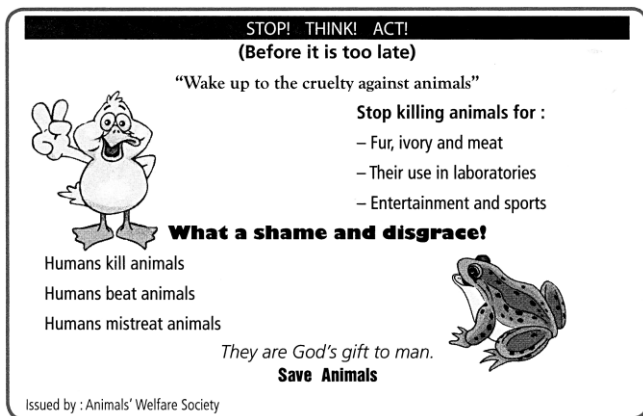
18. Where has Shreya gone?
(a) Shreya has gone to play outside.
(b) Shreya has gone to school.
(c) Shreya has gone to the market.
(d) Shreya has not gone anywhere.

19. What is the message for Shreya?
(a) Radhika will not attend the birthday party.
(b) Shreya will not attend the birthday party.
(c) Rohit will not attend the birthday party.
(d) None of these

20. Why will Radhika not attend Shreya's birthday party?
Radhika will not be able to attend Shreya's birthday party because _____.
(a) she has to go out of city
(b) her mother has slipped, and has to be taken to the hospital
(c) she has to go to the market for shopping
(d) None of these

21. Who is going to convey Radhika's message?
(a) Shreya
(b) Radhika herself
(c) Rohit, Shreya's brother
(d) Rohit, Radhika's friend

E. Look at the poster carefully and answer the questions that follow:



22. By whom has this poster been supported?
 (a) Save Animals!
 (b) Animals' Welfare Society
 (c) Humans
 (d) None of these
23. Why do men kill animals?
 (a) For fur, ivory and meat
 (b) For their use in laboratories
 (c) For entertainment and sports
 (d) All of these
24. What is the message of the poster?
 (a) Be cruel to animals
 (b) Get costly things from animals
 (c) Feel shame
 (d) Stop cruelty against animals
25. Who or what are God's gift to man?
 (a) Ducks
 (b) Frogs
 (c) All animals
 (d) None of these
- (F) **Choose the correct option regarding the 'Diary entries':**
26. In a 'Diary Entry' it is important to have
 (a) day / date /time
 (b) time /address / sender's name
 (c) day / receiver's name
 (d) time / signature
27. 'Diary Entry' is a form of writing which is
 (a) personalised
 (b) professional
 (c) formal in format
 (d) formal in tone

- (G) You are Ambuj Sethi, staff correspondent of Hindustan Times. You have just covered state level school exhibition in D.P.S. Raipur, on "Best out of Waste", and following is your report. Choose from the options given below.

28
<div style="border: 1px solid black; text-align: center; padding: 5px; margin-bottom: 10px;">29</div> <p>Students from twenty states participated in a National level exhibition and displayed articles made out of waste to create awareness about environment friendly products.</p> <p>The event was organised by D.P.S. Raipur, in association with Save Environment Centre, New Delhi. One student designed a projector out of waste card-board, mirror pieces and lenses.</p> <p>The chief guest, Mr. Patel, praised the participants for their efforts. The exhibition was really an eye opener!</p> <div style="border: 1px solid black; text-align: center; padding: 5px; margin-top: 10px;">30</div>

28. An appropriate heading for the report would be "_____".
 (a) The useless become useful
 (b) The useless things
 (c) Waste products
 (d) Using waste products
29. What would come here?
 (a) Venue
 (b) Date/place/ name of the correspondent
 (c) Date
 (d) Place
30. What would come here?
 (a) Name of the newspaper
 (b) The writer's signature
 (c) Name of the event
 (d) None of the above
- (H) **The following is the layout of a 'postcard' (of one side). Fill in the blanks by choosing from the options given below:**

<div style="text-align: center; margin-bottom: 20px;">31</div> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <div style="margin-top: 20px;">32</div>	<div style="text-align: center; margin-bottom: 20px;">33</div> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <div style="margin-top: 20px;">35</div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 15px; height: 15px; margin-right: 2px;"></div> <div style="border: 1px solid black; width: 15px; height: 15px; margin-right: 2px;"></div> <div style="border: 1px solid black; width: 15px; height: 15px; margin-right: 2px;"></div> <div style="border: 1px solid black; width: 15px; height: 15px; margin-right: 2px;"></div> <div style="border: 1px solid black; width: 15px; height: 15px; margin-right: 2px;"></div> <div style="border: 1px solid black; width: 15px; height: 15px;"></div> </div> <div style="position: absolute; top: 10px; right: 10px; border: 1px solid black; width: 30px; height: 30px; text-align: center; line-height: 30px;">34</div>
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31.

- (a) Pincode
- (b) Receiver's address
- (c) Contents
- (d) Left blank

32.

- (a) Sender's name / signature
- (b) Sender's address
- (c) Most important information
- (d) None of the above

33.

- (a) Receiver's address
- (b) Sender's address
- (c) Most important information
- (d) Contents

34.

- (a) Sender's photo
- (b) Receiver's photo
- (c) Sender's stamp
- (d) Postal stamp

35.

- (a) City/state
- (b) Pin code
- (c) House number
- (d) Country code

(I) **Your friend has just got admission in an engineering college. Congratulate him by completing the following postcard.**

Fill in the blanks from the options given below:

36.

Dear Raghav,

Heartiest 37! You have proved that hard work always 38 its rewards.

39 extremely happy for you and wish you for your 40 plans!

Vipul

36.

- (a) Vipul Sharma
- (b) Indore
- (c) 28 years
- (d) Yours faithfully

37.

- (a) celebrations
- (b) congratulations
- (c) greetings
- (d) well wishes

38.

- (a) brought
- (b) is bringing
- (c) brings
- (d) will bring

39.

- (a) I will be
- (b) I am
- (c) I can be
- (d) I should be

40.

- (a) present
- (b) past
- (c) future
- (d) last

Answer – Key

1.	C	2.	A	3.	C	4.	B	5.	D
6.	D	7.	C	8.	C	9.	B	10.	A
11.	D	12.	A	13.	D	14.	B	15.	A
16.	D	17.	B	18.	C	19.	A	20.	B
21.	C	22.	B	23.	D	24.	D	25.	C
26.	A	27.	A	28.	D	29.	B	30.	D
31.	C	32.	A	33.	A	34.	D	35.	B
36.	B	37.	B	38.	C	39.	B	40.	C