

QUESTIONS

1. To create a table in MS-Access 2013:

- (a) Database should be created before create table.
- (b) Table can be created using table templates.
- (c) There must be at least one Primary key in a table.
- (d) All of these
- (e) None of these

2. This key uniquely identifies each record:

- (a) Primary key
- (b) Key record
- (c) Unique key
- (d) Field name
- (e) None of these

3. Queries in Access can be used as:

- (a) View, change and analyze data in different ways
- (b) A source of records for forms and reports
- (c) Name of fields, field type and size
- (d) Both (a) and (b)
- (e) None of these

4. Query can be use to select data from:

- (a) Single table
- (b) Key record
- (c) Unique key
- (d) Field name
- (e) None of these

5. In a table multiple Primary keys can be set:

- (a) True
- (b) False

6. In MS-Access 2013, text data type may contain maximum character of:

- (a) 255 character
- (b) 256 characters
- (c) 2 characters
- (d) 8 characters
- (e) None of these

7. DBMS full form is:

- (a) Database Management System
- (b) Data Manage System
- (c) Data Based Manage System
- (d) Database Managed System
- (e) None of these

8. Which is not a view for displaying a report object?

- (a) Datasheet view
- (b) Design view
- (c) Print preview
- (d) Layout preview
- (e) None of these

9. This option allows you to build a new table by entering data directly into the datasheet.

- (a) Datasheet view
- (b) Design view
- (c) Link table
- (d) Both (a) and (b)
- (e) None of these

10. A _____ name must be unique with a database.

- (a) Table
- (b) Field
- (c) Record
- (d) Text
- (e) None of these

ANSWER - KEY				
1. (c)	2. (a)	3. (d)	4. (c)	5. (b)
6. (a)	7. (a)	8. (a)	9. (a)	10. (a)