

Lesson - 8

Upward and Downward Forms of 'L' and SH'

8.1 INTRODUCTION

In Pitman Shorthand there are certain consonants which are written in both the upward and downward directions. Strokes 'L' and 'SH' are also the same consonants which are written in both the directions. Both these forms are used for writing the outlines smoothly, conveniently and rapidly.

In this lesson you will come to know about the various circumstances when you have to make use of consonants 'L' and 'SH' in two directions i.e. upward and downward.

8.2 OBJECTIVES

At the end of this lesson, you will be able to:

- understand that consonants 'L' and 'SH' are written in two directions i.e. upward and downward;
 - enumerate the use of downward 'L' with curved strokes and circles;
 - recall that 'SH' can be written in two directions i.e. upward and downward;
 - state medial use of downward 'L';
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- identify the use of 'SH' in upward and downward directions.

8.3 THIS LESSON HAS BEEN DIVIDED INTO TWO SECTIONS AS GIVEN BELOW

A Upward and downward 'L'.

B Upward and downward 'SH'.

Both these sections are discussed below in detail:

8.3.1 A Upward and Downward 'L'

The rules for writing the consonant 'L' in upward and downward directions are given below.

1. 'L' Stroke is most commonly written in upward direction e.g.

load	lay
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lace	ail
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ill	sale
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saloon	lap
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live	leaf
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elbow	labour
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loud	life
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fellow	lloaf
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coal	allege
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jelly	lapse
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2. In the beginning 'L' is written in downward direction if it is preceded by a vowel and immediately followed by stroke 'K', 'G', 'M', 'N', 'NG' e.g.

alike	allocation
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allegation along

alone elm

3. 'L' is written downward after 'SK' 'F', 'V' or a straight upstroke e.g.

skill skull

scale fail

veal barrel

rail feel

4. Medial 'L' is generally written in upward direction, but for convenient joining, either form can be used, e.g.

unload vulgar

facility film

overlook unlock

column milk

bulk

SHORT FORMS/GRAMMALOGUES

Inform-ed....., Never, November....., Satisfactory.....,

Respect-ed....., Expect-ed....., Inspect-ed-ion.....,

January....., February....., Together.....,

Altogether....., Insurance.....

8.3.2 B Upward and Downward 'SH'

The rules for writing 'SH' in upward and downward directions are given below:

1. Consonant 'SH' should be written against (opposite) initial attachments (circle, loop or hook) with the down straight strokes, except consonant 'D', e.g.

brush	spacious
precious	splash
trash	nutritious
blush	

2. After consonant 'D', 'SH' should always be written in upward direction, e.g.

dash	dish
expeditious	swedish
radish	

3. 'SH' should always be written in downward direction after an upstroke, down straight stroke without initial attachments and horizontal strokes, e.g.

cash	crash
smash	clash
ticklish	

4. After a down curved stroke, 'SH' should be written according to its motion e.g.

fish	vanish
afresh	finish.....

5. 'SH' should be written upward before 'F', 'V', 'TH', 'TH', 'KR', 'GR', 'KL', 'GL', 'FR', 'VR', 'MR' and 'L', e.g.
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shave shoulder

shaker sugar

shackle shiver

shimmer shawl

6. 'SH' should be written upward after two straight strokes and between 'B' and 'P', e.g..

propitious bishop

7. In all other cases, 'SH' should be written in downward direction.

INTEXT QUESTIONS 8.1

1. State whether correct or not:-
 - a) After 'D', 'SH' is always written in downward direction.
 - b) 'L' is written downward after 'SK'
 - c) Medial 'L' is always written in downward direction.
 - d) In the beginning 'L' is written in downward direction if it is preceded by a vowel and immediately followed by 'K', 'G', 'M', 'N', 'NG'.
 - e) After a down curved stroke, 'SH' should be written according to its motion.
 2. Fill in the blanks:
 - a) 'L' is written downward after
 - b) Most commonly 'L' is written in direction.
 - c) After 'D', 'SH' should always be written indirection.
 - d) 'SH' should be written after two straight strokes and between 'B' and 'P'.
 - e) 'SH' should be written against attachments with downstrokes except 'D'.
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8.4 WHAT YOU HAVE LEARNT:

Stroke 'L' is generally written in upward direction. It should be written in downward direction if it is preceded by a vowel and immediately followed by strokes 'K', 'G', 'M', 'N', 'NG'. It is written downward after 'SK' F, V and straight upstrokes. Medially 'L' is generally written in upward direction but for convenient joining, either form can be used.

Stroke 'SH' should be written against initial attachments with downstrokes, except 'D'. After 'D', 'SH' should always be written in upward direction. 'SH' should always be written downward after an upstroke, down straight strokes without initial attachments and horizontal strokes. After a down curved stroke, 'SH' should be written according to its motion. It should be written upward before 'F', 'V', 'TH', 'KR', 'GR', 'KL', 'GL', 'FR', 'VR', 'MR' and 'L'. 'SH' should be written upward after two straight downstrokes and between ('B' and 'P'). In all other cases, it should be written in downward direction.

8.5 TERMINAL QUESTIONS

1. Explain with examples the rules for writing upward and downward forms of stroke 'L'.
2. What are the rules for writing the stroke 'SH' in two directions? Explain with suitable examples.

8.6 ANSWERS TO INTEXT QUESTIONS

8.1

1.
 - a. Incorrect
 - b. Correct
 - c. Incorrect
 - d. Correct
 - e. Correct.
 2.
 - a. 'SK', 'F', 'V' and straight upstrokes
 - b. Upward
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- c. Upward
- d. Upward
- e. Initial

8.7 MATERIAL FOR ENRICHMENT

You can consult following shorthand books for further clarifications, if any.

- (i) Pitman Shorthand Instructor
- (ii) Pitman New Course

DRILL EXERCISE

Write the outlines of the following words ten times:

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|-----------------|----------------|
| 1. alike | olga |
| elm | align |
| along | lesson |
| looseness | vessel |
| nestle | nicely |
| fossil | kingsley |
| fail | skill |
| lingual | rail |
| awhile | yale |
| annually | canal |
| column | strongly |
| enlist | |
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2. Write the shorthand outlines of the following words:

pillow	pale	spell	bail
tail	chill	goal	zeal
alliance	alloy	allowance	illness
select	legal	local	
like	lung	long	league
keenly	optional	occasional	
national	rational	bulk	milk

3. Write the shorthand outlines of the following words ten times:

shave	sheath
shawl	shield
shelter	shoulder
social	shackle
shaker	shiver
chauffeur.....	flush
plush	crash.....
furnish	tuition
spanish	unshaken
shaken	

Write the shorthand outlines of the following words:

shuttle	cash
nash	bush

push	sluggish
mash	rush
harsh	wash
hush	lash
slash	polish
abolish	afresh
dash	radish
fish	trash
brush	vanish
finish	unshackled
unsocial	bishop
patience	swedish

2. KEY TO DRILL EXERCISE

[illegible]

4. KEY TO DRILL EXERCISE

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