

Chapter 4 Planning

Sl.No.	Question	K/U/A/S	Marks
	Part - A		
1	What is Planning?	K	1
2	Which function of management involves decision making?	U	1
3	State the first step in Planning Process.	A	1
4	What is Single Use Plan?	K	1
5	What is Standing Plan?	K	1
6	Give an example for Single Use Plan.	A	1
7	Give an example for Standing Plan.	A	1
8	Give an example for a plan which is neither single nor standing plan.	A	1
9	State the meaning of 'Rule'.	K	1
10	What is a 'Budget'?	K	1
11	Which of the following statement is not correct with regard to planning? (a) It is a mental exercise (b) It provides direction for the future actions (c) It is end function in the process of management (d) It involves setting objectives and developing courses of actions	A	1
12	Which of the following is not the feature of the planning? (a) It focuses on achieving objectives (b) It involves identification and division of work (c) It is the primary function of the management (d) It is a pervasive function	A	1
13	Which of the following is an example for the single use plan? (a) Policy (b) Procedure (c) Budget (d) Method	A	1
	Part - B		
14	State any two features of Planning.	U	2
15	Give the meaning of Planning Premises.	K	2

16	What do you mean by 'Objectives'?	K	2
17	What is a 'Strategy'?	K	2
18	What is a 'Policy'?	K	2
19	What is 'Procedure'?	K	2
20	Give the meaning of 'Programme'.	K	2
	Part - C		
21	Explain the importance of Planning with any four points.	U	4
22	Explain any four features of Planning.	U	4
23	Explain any four limitations of Planning.	U	4
24	Explain any two types of Plan.	U	4
	Part - D		
25	Explain the importance and limitations of planning.	U	8
26	What is Planning? Explain the various features of Planning.	K	8
27	Explain any four types of Plans.	U	8