NSQF Course Content for the Session 2024-25 and HSLC Examination, 2025
Subject/Sector : IT-ITeS, NSQF (E), Subject Code : 50
Class X
Job Role : Domestic Data Entry Operator

	Units	Max. Marks for Theory and Practical 100
Part A	Employability Skills	
	Communication Skills	10
	Self-management Skills	
	Basic ICT Skills	
	Entrepreneurial Skills	
	Green Skills	
	Total	10
Part B	Vocational Skills	
	Unit 1: Digital Documentation (Advanced)	30
	Unit 2: Electronic Spreadsheet (Advanced)	
	Unit 3: Database Management System	
	Unit 4: Maintain Health, Safety and Secure Working Environment	
	Total	30
Part C	Practical Work	
	Practical Examination	15
	Written Test	10
	Viva Voce	10
	Total	35
Part D	Project Work/Field Visit	
	Practical File/ Student Portfolio	10
	Viva Voce	5
	Total	15
Part E	Continuous and Comprehensive Evaluation (CCE)	10
	Total	100