

## Chapter - 4

### Recording of Transactions - II

#### Section-A: One Mark Questions:

##### I: Fill in the blanks:-

2. Cash book is a \_\_\_\_\_ journal(book).
3. Assets sold on credit are entered in \_\_\_\_\_.
4. Cash book does not record the \_\_\_\_\_ transactions.
5. While making entries in cash book the rule of \_\_\_\_\_ Account is followed.
6. Cash book is a journal as well as a ledger for \_\_\_\_\_ Account.
7. Cash book maintained to record small expenses is called \_\_\_\_\_.
8. Petty cash book is also known as \_\_\_\_\_ book.
9. \_\_\_\_\_ Book is a journal as well as ledger.
10. \_\_\_\_\_ In two column cash book records transaction relating to \_\_\_\_\_ and \_\_\_\_\_.
11. Credit note is the basis for recording \_\_\_\_\_ book.
12. Debit note is the basis for recording \_\_\_\_\_ book.
13. Invoice is the basis for recording \_\_\_\_\_ book.
14. Outward invoice is the basis for recording \_\_\_\_\_ book.
15. Fixed assets purchased for cash are recorded in \_\_\_\_\_ book.
16. Adjusting entries are recorded in \_\_\_\_\_.

##### II: Multiple Choice Questions:-

1. When a firm maintains a cash book, it need not maintain:  
a) Journal Proper                      b) Purchases book  
c) Sales book                              d) Bank and cash account in the ledger.
2. Double column cash book records:  
a) All transactions                      b) Cash and bank transactions  
c) Only cash transactions              d) Only credit transactions.
3. Goods purchased on cash are recorded in the:  
a) Purchases book                      b) Sales book  
c) Cash book                              d) Purchases return book.
5. The balance on the debit side of the bank column in the cash book indicates:  
a) The total amount withdrawn from bank.  
b) The total amount deposited in the bank.  
c) Cash at bank.  
d) None of these.



### **III: True or False:-**

2. Cash account is a real account.
3. Cash book is both a ledger account and subsidiary book.
4. A contra entry is one which does not require posting to the Ledger.
5. A contra entry appears on both side of cash book.
6. Bank column of the cash book always shows debit balance.
7. Cash sales are recorded in the sales book.
8. Petty cash book is a book having record of big payments.
9. Assets sold on credit are entered in sales book.
10. Trade discount is not recorded in books of accounts.
11. Purchases book records all purchases.
12. Sales book records all credit sales.
13. Sales returns book records return of fixed assets.
14. Purchases of fixed asset on credit is recorded in journal proper.
15. Purchases book and Purchases account are synonymous.
16. Purchases and sale of fixed assets on cash are recorded in journal proper.

### **IV: Very Short Answer Questions:-**

2. What do you mean by discount?
3. State any one type of discount.
4. Mention any one feature of cash book.
5. Name any one type of cash book.
6. What do you mean by petty cash book?
7. State any one type of petty cash book.
8. State any one uses of petty cash book.
9. Write any one feature of subsidiary book.
10. Name any one type of subsidiary book.
11. What type of transaction recorded in the purchases book?
12. What type of transaction recorded in the sales book?
13. Name any one transaction recorded in the purchases returns book.
14. State any one transaction recorded in the sales returns book.
15. Name the document used for recording in the purchases returns book.
16. Name the document used for recording in the sales returns book.
17. Name any one type of transaction recorded in the journal proper.

### **Section-B: Short Answer Questions for Two Marks:-**

3. Name any two types of subsidiary books.
4. What is a cash book?
5. Mention any two features of cash book.
6. Name any two types of cash book.
7. What is single-column cash book?

7. What is two column cash book?
8. What are contra entries?
9. What is petty cash book?
10. State the types of petty cash book?
11. What is columnar petty cash book?
12. State any two uses of petty cash book.
13. What is imprest system of petty cash book?
14. Give the meaning of subsidiary books.
15. Write the meaning of purchases book.
16. What is an invoice?
17. What is purchases returns book?
18. What is a debit note?
19. What is sales book?
20. What is sales returns book?
21. What is credit note?
22. What is Journal proper?
23. Name any two types of transactions recorded in the journal proper.

### **Section-C: Six Marks Questions/Short Problems:-**

#### **I. Simple cash Book/ single column cash book:**

1. Enter the following transactions in a single column cash book for the month of March- 2017 and balance the same: 2017

2017-Dec-01	cash in hand	24,000
Dec-04	cash received from Vishnu	6,000
Dec-08	Purchased goods from Vishnu for cash	4,000
Dec-10	Paid insurance	2,000
Dec-15	Sold goods for cash	8,000
Dec-18	paid rent	500
Dec-22	Purchased stationary items	4,500
Dec-25	Received commission	1,000
Dec-27	Paid salaries	2,000
Dec-31	Paid to postage	400

**(Ans: Cash in hand Rs.25600/-)**

2. Record the following transactions in simple cash book for Dec 2016.

Dec-01	Balance on hand	10,000
Dec-03	Paid to Mahesh on account	3,000
Dec-06	Cash received from Ramesh	5,500
Dec-10	Purchased goods for cash	2,500
Dec-12	Paid freight charges	400
Dec-15	Sold goods for cash	7,500
Dec-18	Paid for advertisement	1,500
Dec-20	Paid into Bank	2,000
Dec-24	Paid wages	1,200
Dec-30	Paid repair charges	1,800

**( Ans: Cash in hand Rs. 10600/-)**

3. Record the following transaction in a simple cash book of Mr.Sundar 2017

		Rs.
Jan-01	Sundar started business with capital	2,00,000
Jan-02	Purchased machinery	50,000
Jan-06	Purchased goods for cash	1,20,000
Jan-08	Sold goods for cash	1,64,000
Jan-12	Opened a current A/C in SBI	1,00,000
Jan -16	Cash sales	82,000
Jan-20	Advertising charges paid	50,000
Jan-23	Interest received	80,000
Jan-26	Paid to Kishore	20,000
Jan-31	Rent paid for the month	8,000

**(Ans: Cash in hand Rs.151000/-)**

8. Enter the following transactions in the single column cash book of Mr. Ramlal and balance the same at the end of Feb-2017

		Rs.
Feb-01	Ramlal commenced business with cash	60,000
Feb-02	Cash purchases	30,000
Feb-05	Cash sales	40,000
Feb-08	Paid for general expenses	4,000
Feb-12	Received from Meera	8,400
Feb-15	Bought furniture	10,400
Feb-20	Paid to Deepashree	9,600
Feb-24	Paid into bank	4,000
Feb-28	Paid salaries for the month	6,000
Feb-28	Cash withdrawn from business for personal use	2,000

**(Ans: Balance on hand Rs.42400/-)**

5. Prepare simple cash book from the following transactions: 2017

		Rs.
March-01	Cash in hand	75,000
March-03	Purchased furniture for cash	12,000
March-06	Sold goods for cash	32,500
March-10	Paid to Mohan on account	5,000
March-15	Bought goods for cash	12,000
March-18	Paid for stationery	1,500
March-20	Sold old type writer for cash	1,000
March-24	Deposited into bank	25,000
March-28	Paid salary to staff	1,200
March-31	Paid for carriage on purchase	800

**(Ans: Cash in hand Rs.51000/-)**

6. Enter the following transaction in simple cash book for the month of November-2016 and balance the same:

2016		Rs.
Nov-01	Balance on hand	8,000
Nov-02	Further capital introduced	12,000
Nov-04	Spent for private use	2,000
Nov-08	Purchased goods for cash	3,000
Nov-12	Paid to Bhaskar	5,000
Nov-16	Paid to advertisement	1,000
Nov-20	Credit sales	10,000
Nov-23	Received from Anil	6,000
Nov-27	Purchased stationery	500
Nov-30	Paid salaries	2,500

**(Ans: Cash in hand Rs.12500/-)**

7. On 1<sup>st</sup> March 2017 Mr. Sharma started business with cash Rs.15000. Of this pays 5000 into his bank account. His transactions during the month were:

		Rs.
March-05	Cash sales	12,000
March-08	Cash purchases	7,000
March-12	Withdrew from bank for office use	3,000
March-15	Paid for sundry expenses	2,500
March-18	Purchase of type writer	4,000
March-20	Withdrew cash for domestic use	5,000
March-26	Paid travelling expenses	1,500
March-30	Postage paid	400

**(Ans: Cash in hand Rs. 4600/-)**

8. Enter the following transactions in the single column cashbook

2016		Rs.
April-01	Balance from the last month	16,750
April-04	Sold goods for cash	32,250
April-06	Purchased furniture	8,375
April-10	Paid electric bill	1,025
April-13	Purchased TV for domestic use	16,675
April-16	Paid charity	800
April-18	Paid to printing press	260
April-21	Received from Amar	2,200
April-25	Paid water bill	525
April-30	Sent money order to his son	1,000

**(Ans: Balance on hand Rs.22540/-)**

9. Prepare a single column cash book for the month of January -2017 from the following

		Rs.
Jan-01	Opening cash balance	15,280
Jan-03	Received from Rahul on account	4,550
Jan-06	Paid to Kiran on part settlement of his A/c	1,275
Jan-10	Repaid bank loan	6,000
Jan-12	Paid wages to house servant	1,250
Jan-15	Bought additional capital	5,000
Jan-18	Borrowed from vijaya bank	10,000
Jan-21	Purchased vehicle for office use	8,250
Jan-24	Sold goods to Dinesh at 10% discount	4,000
Jan-31	Deposited into vijaya bank	3,550

**(Ans: Cash balance Rs.18105/-)**

10. Record the following transactions in a simple cash book:

Date	Particulars	Rs.
01.01.2017	Balance of cash in hand	18,000
04.01.2017	Purchased goods for cash from Subbanna	3,000
08.01.2017	Sold goods to chadrappa for cash	4,000
10.01.2017	Cash received from Rajanna	1,000
15.01.2017	Paid power charges to KPTCL	500
18.01.2017	Paid commission to Ramappa	800
20.01.2017	Paid miscellaneous expenses to Gundappa	200
23.01.2017	Paid to Ranganath	4,500
26.01.2017	Paid salary to Rajakumar	1,500
31.01.2017	Paid rent to Rajanikanth	2,600

**(Ans: Cash in hand Rs.9900/-)**

## **II.DOUBLE COLUMN CASH BOOK**

12. Enter the following transactions in double column cash book of M/S Naveen Trades for March -2017:

Month	Date	Particulars	Rs.
March	01	Bank balance	4,400
March	01	Cash balance	17,000
March	03	Purchased furniture by cheque	12,000
March	08	Sold goods for cash	13,000
March	12	Purchased goods for cash	5,000
March	15	Cheque received from Rahul (Deposited same day)	9,500
March	20	Cash withdrew from bank	2,500
March	25	Paid salary	3,400
March	31	Rent paid by cheque	2,600

**(Ans: Cash in hand Rs.24100/- cash at bank Rs.36400/-)**

12. Prepare a double column cashbook with the help of the following transactions for December-2016:

Month	Date	Particulars	Rs.
Dec	01	Cash in hand	22,500
Dec	01	Cash in bank	10,000
Dec	02	Purchased goods for cash	4,000
Dec	05	Paid insurance by cheque	2,000
Dec	09	Deposited in bank	5,000
Dec	13	Cash received for sale of goods	12,000
Dec	18	Received cheque from Joseph	3,000
Dec	24	Joseph's cheque deposited into bank	
Dec	30	Withdrew cash for personal use	1,000

**(Ans: Cash in hand Rs.24500/- Cash at bank Rs.16000/-)**

14. Record the following transactions in a double column cash book for January-2017 and balance the same:

Month	Date	Particulars	Rs.
Jan	01	Commence business with cash	1,00,000
Jan	03	Opened a current A/C with SBI	50,000
Jan	05	Purchased goods for cash	10,000
Jan	10	Purchased machinery by cheque	15,000
Jan	15	Cash deposited into bank	4,000
Jan	18	Sold goods for cash	6,000
Jan	22	Paid cartage by cheque	2,000
Jan	31	Withdrew from bank for office use	3,000

**(Ans: Cash in hand Rs.45000/- Cash at bank Rs.34000/-)**

15. Prepare a double column cash book from the following transactions February-2017:

Month	Date	Particulars	Rs.
Feb	01	Cash in hand	7,500
Feb	01	Bank overdraft	12,500
Feb	03	Paid wages	600
Feb	07	Goods purchased and paid by cheque	2,400
Feb	12	Cash paid into bank	5,000
Feb	16	Cash sales	8,000
Feb	21	Paid establishment expenses by cheque	1,500
Feb	28	Commission received	2,500

**(Ans: Cash in hand Rs.12400/- Bank overdraft Rs.11400/-)**

16. Record the following transactions in double column cash book and balance it:

Month	Date	Particulars	Rs.
2016			
Aug	01	Cash balance	20,000
		Bank Balance	15,000
Aug	08	Paid into bank	5,000
Aug	10	Cash sales	18,000
		Cash discounts	180
Aug	12	Paid telephone bill by cheque	1,500
Aug	21	Payment for cash purchases	4,000
		Cash discounts	40

**(Ans: Cash in hand Rs.29000/- Cash in bank Rs.18500/-)**

17. Prepare bank column cash book from the following transactions of M/S modern Associates for the month of june-2016:

Month	Date	Details	Rs.
2016			
June	01	Cash in hand	8,000
		Bank overdraft	6,400
June	05	Purchased goods by cheque	4,000
June	10	Cash sales	14,000
June	15	Purchased type writer for office by cash	3,200
June	20	Withdrew from bank for personal use	1,800
June	24	Paid insurance premium by cheque	1,000
June	26	Interest charged by bank on overdraft	500
June	30	Paid rent	800

**(Ans: Cash in hand Rs.16200/- Cash at bank Rs.11900/-)**

18. Prepare two column cash book of M/S unique software pvt LTD., for the month of October-2016 from the following transactions:

Month	Date	Particulars	Rs.
Oct	01	Cash in hand	6,050
		Cash in bank	13,760
Oct	06	Deposited into bank	2,250
Oct	10	Purchased goods for cash	5,750
Oct	14	Cash sales deposited into bank on the same day	3,460
Oct	19	Received cheque from Prema	4,440
Oct	22	Prema's cheque deposited into bank	
Oct	26	Paid trade expenses	250
Oct	31	Bank charges	150

**(Ans: Cash in balance Rs.1460/- Bank balance Rs.20300/-)**

19. Record the following transactions of M/S Surya and Arya in a double column cash book for March-2017

Month	Date	Particulars	Rs.
March	01	Opening cash balance	25,000
		Opening bank balance	31,000
March	04	Received cheque from Suresh and deposited into bank	15,000
March	12	Sold goods to Anand for cash	7,500
March	15	Drew cash from office for household expenses	2,500
March	18	Suresh's cheque returned dishonoured	
March	21	Paid for carriage	1,200
March	27	Bought computer and issued cheque	18,000
March	31	Paid electric bill	1,800

**(Ans: Cash Balance Rs.27000/- Bank balance Rs.13000/-)**

20. Prepare double column cash book from the following transactions and balance the same:

Month	Date	Particulars	Rs.
2016			
Nov	01	Balance of cash in hand	15,000
		Cash at bank	1,20,000
Nov	03	Received cash from Ramesh	20,000
Nov	08	Paid to Suresh by cheque	18,000
Nov	14	Drew for office use	10,000
Nov	19	Goods withdrawn from the business for personal use	5,000
Nov	22	Paid rent to land lord	6,000
Nov	26	Cash sales	17,000
Nov	30	Paid salaries to staff	12,000

**Ans: Cash in hand Rs.4400/- Cash at bank Rs.92000/-**

21. Record the following transactions in double column cash book and balance it:

Month	Date	Particulars	Rs.
2017			
Feb	01	Started business with cash	10,000
Feb	04	Opened a current A/C in vijaya bank LTD	5,000
Feb	08	Purchased goods for cash	2,000
Feb	10	Sold goods on credit to Mohan	3,000
Feb	14	Paid for stationary by cheque	1,500
Feb	20	Cash sales deposited into bank	18,000
Feb	24	Bought furniture and payment made by cheque	6,000
Feb	28	Paid wages to watchman	1,200

**Ans: Cash in hand Rs.1800/- Cash at bank Rs.23000/-**

### III. PETTY CASH BOOK

21. Prepare petty cash book from the following information. The imprest amount is Rs. 1,000.

Date	Particulars	Rs.
2017		
Jan. 01	Paid cartage	50
Jan. 02	Bus fare	60
Jan. 06	Postage	110
Jan. 10	Refreshments to customers	80
Jan. 12	Courier charges	30
Jan. 15	Pen pencil and rubber	115
Jan. 18	Telegram charges	50
Jan. 22	Miscellaneous expenses	70
Jan. 26	Fax charges	65
Jan. 31	Auto charges	90

**Ans: Petty cash balance Rs.280/-)**

23. Enter the following transactions in the petty cash book under the imprest system and balance the same:

Date	Particulars	Rs.
2016		
August 01	Received an Imprest cheque worth	200
04	Paid for stationery	20
08	Purchased postal stamps	10
12	Paid cartage and coolie	16
15	Purchased paper and pencils	40
20	Paid taxi charges	50
24	Paid tips to peons	5
27	Register post charges	10
30	Tea charges	28
31	Sent telegrams	10

**(Ans: Petty cash balance Rs.11/)**

24. Record the following transactions in the petty cash book under imprest system:

Date	Particulars	Rs.
2017-Jan-01	Received cash from head cashier	1,000
03	Spent for postage	58
07	Travelling expenses to the manager	75
09	Paid for office cleaning	98
12	Paid subscription to news papers	80
15	Messaging charges	30
18	Auto fare	25
20	Xerox charges	40
26	Refreshments to customers	50
31	Cartage	20

**(Ans: Petty cash balance Rs. 524/)**

27. Enter the following transactions in the petty cash book under the Imprest system and balance it.

Date	Particulars	Rs.
2017		
Feb 01	Received a cheque towards petty cash	500
02	Paid cartage on goods	25
06	Paid taxi fare	70
08	Postage and Telegram	30
12	Stationery purchased	65
15	Wages paid	50
17	Paid for repairs to chairs	75
20	Registered parcel charges	50
26	Bus fare	10
28	Coffee expenses	30

(Ans: Petty cash balance Rs.95/)

25. Prepare petty cash book from the following particulars under Imprest system.

Date	Particulars	Rs.
2016		
July 01	Received cash from main cashier	120
03	Purchased stationery	20
06	Paid for charity	10
07	Paid news paper bill	20
09	Paid coolie	12
12	Postal expenses	8
14	Paid for cart hire	4
25	Auto fare	18
30	Carriage expenses	5
31	Refreshment expenses	5

(Ans: petty cash balance Rs.18)

26. Enter the following transactions in the petty cash book on the Imprest system and balance the same:

Date	Particulars	Rs.
2016		
April 01	Received cheque from cashier	600
02	Paid for bus tickets	75
05	Paid for cleaning office floor	40
08	Purchase of envelopes	30
10	Courier charges	20
12	Sent telegram	45
16	Bought white sheets	25
19	Tea expenses	30
22	Paid coolie	50
30	Auto charges	20

(Ans: Petty cash balance Rs.265/)

27. Prepare petty cash book from the following particulars with imprest system and balance the same

Date	Particulars	Rs.
2016		
Sept 01	Main cashier issued a cheque to petty cashier	400
02	Paid electricity charges	30
06	Xerox charges	25
08	Trunk call charges	40
10	Paid railway freight	50
14	Bought post cards and inland letters	25
18	Paid for computer stationery	20
20	Coffee expenses	15
26	Paid charity	10
30	Paid cartage	25

(Ans: Petty cash balance Rs. 160/)

28. Enter the following transactions in the petty cash book under Imprest system:

Date	Particulars	Rs.
2016		
Dec 01	Received cash from head cashier	300
04	Sent telegrams	25
08	Bought ink and pens	30
12	Auto fare	20
16	Courier charges	15
20	Paid for coolie	30
23	Travelling expenses	35
26	Tiffin charges	20
29	News paper bill	25
31	Tips to peons	10

(Ans: petty cash balance Rs. 90/)

#### IV. Purchases Book

29. Enter the following transactions in the purchases book/journal of M/S Jain traders:

Date	Particulars	Amount
2017		
Jan 01	Purchased goods from Mr. Suresh for	10,000
Jan 09	Credit purchases from Mr. Santhosh for Less 10% trade discount	20,000
Jan 11	Purchased from Mahesh traders	8,000
Jan 16	Purchased office furniture from Bengaluru Furnitures for	15,000
Jan 26	Bought goods from Girish for Less 5% trade discount	28,000

Ans: Rs.54,600.

30. Enter the following transactions in the purchases book of Samarth Traders

Date	Particulars
2017	
Feb 01	Purchased from Mandya sugar mills, 10 quintals of sugar at Rs. 3500 per quintal
Feb 10	Bought 25 quintals of rice from Bharath mills, Belgaum at Rs. 3000/- per quintal at 10% discount
Feb 20	Bought Furniture of Rs. 15,000 from Modern furniture on credit
Feb 25	Bought wheat from Akhil and co., 15 quintals at Rs. 2,500/- at 8% trade discount
Feb 28	Purchased 5 tins of coconut oil from Mangaluru Stores at Rs. 2,000/- per tin

**Ans: Rs. 14,700.**

31. Prepare purchases book from the following transactions of Saraswathi Book house.

2017

- June 01 Purchased 50 Accountancy Books at Rs. 150 per book from Sapna book house
- June 05 Bought 25 business studies books at Rs. 100 per book and 50 Economics books at Rs. 100 per book from Matha publishers at 5% discount.
- June 12 Purchased 500 note books from siddi suppliers for Rs. 30 per Note book at 10% discount.
- June 18 Bought 10 packs of pens from Subhash book house at Rs. 120 each for cash.
- June 25 Bought 10 dictionaries at Rs. 100 each from Chethan publications.

**Ans: Rs. 29,125.**

32. Record the following transactions in purchase journal of City Stationeries for the month of July 2016.

2016

- July 01. Bought from Ravindra traders as per invoice no. 431:  
10 Note books at Rs. 25 each  
20 Registers at Rs. 50 each, less trade discount @ 6%.
- July 05. Purchased from Gokul stationeries as per Invoice no. 515:  
20 colour books at Rs. 75 each  
100 packs of pens at Rs. 40 each  
Trade discount 5%.
- July 15. Purchased 20 colour pencil boxes from Ganga Stationeries @ Rs. 120 Per box.
- July 18. Purchased Xerox machine of Rs. 20,000/- from Adiswar Electronics
- July 22 Purchased 25 calculators from Global Electronics at Rs. 100 each.

**Ans: Rs. 11,300.**

33. Enter the following transactions in the purchases book: 2016

April 01. Purchased from Mr. Balu, Bijapur, 10 quintals of jawar at Rs. 3,000/- Per quintal at 20% trade discount.

April 08. Shubha mills sold us 12 quintals of small rice at Rs. 3,500/- per Quintal and paid transportation charges of Rs. 500.

April 14. Purchased from Bindhu mills 15 quintals of big rice at Rs. 2,500 Per quintal.

April 20. Purchased from Star mills 10 bags of wheat @ Rs. 3,000 per bag for Cash.

April 26. Bought 50 kg moong from Ganesh traders at Rs. 50 per kg.

**Ans: Rs. 1,06,500.**

34. Prepare the purchases book for the month of January 2016

January 01. Purchased goods from Rajesh Rs. 18,000.

January 08. Bought goods from Ramesh Rs. 20,000/- less 5% trade discount. January 10. Bought Vehicle from Maruthi co. on credit

January 19. Purchased from Lakshmi traders for Rs. 5,000 on credit.

January 24. Purchased goods from Mr. A for Rs. 4,000 less 10% trade discount.

**Ans: Rs. 45,600.**

35. Prepare the purchases book for the month of March 2017 in the books of Krishna provision stores  
2017

March 02. Purchased 20 packs of Biscuit at Rs. 100 each from sunfeast ltd. March 11. Bought 10 bags of Tea powder at Rs. 1000 each less trade discount of 10%.

March 15. Bought 10 packs of chocolate at Rs. 250 each from Lakshmi Chocolate stores at 2% discount.

March 21. Bought 10 bags of detergent powder at Rs. 500 per bag from Hari traders.

March 28. Purchased 10 boxes of soap at Rs. 200/- per box from Shiva Traders for cash.

**Ans: Rs. 20,450.**

36. Prepare the purchases book for the month of sept. 2016 in the books of pooja stationeries.  
2016

Sept. 01. Purchased 10 dozens of note books from Geetha publishers for Rs. 5,000 less 5% trade discount.

Sept. 04. Bought pens and Pencils from Vasavi stores Rs. 1,500.

Sept. 13. Cash purchases from Dhathri stores Rs. 4,000.

Sept. 17. Bought from Mr. Kiran Rs. 6,000 at 10% discount.

Sept. 24. Bought Charts and graphs from Sreenidhi publishers for Rs. 500.

**Ans: Rs. 12,150.**

37. Prepare purchases book from the following transactions: 2016

Dec.01. Purchased goods from Sundar for Rs. 8,000/- on account.

Dec.08. Bought goods from Pradeep for Rs. 4,000/-on credit at 10% discount.

Dec.11. Purchased one printer for Rs. 8,000 from New computers.

Dec.21. Bought goods from Ankith Rs. 3,500.

Dec.24. Purchased goods from Manjunath Rs. 8,000/.

Dec.27. Purchased goods from Nagendra for Rs. 2,500.

**Ans:Rs.25,600.**

38. From the following transactions prepare purchases book for the month of Jan.2017 in the books of Janatha Furnitures.

2017

Jan.01. Purchased from New furnitures 10 tables at Rs. 2,500 each.

Jan.08.Purchased from Arun furnitures 20 chairs at Rs. 1,000/- each at 5% discount.

Jan.13.Bought 10 dining sets from Royal king furniture at Rs. 6,000 each at 10% discount.

Jan.20. Bought 10 Bureau from Lakshmi works at Rs. 10,000/- each for cash.

Jan.28. Varun Furnitures sold us 10 TV stands at Rs. 3,000/- each.

**Ans: Rs.1,28,000.**

## **V. SALES BOOK**

39. From the following transactions prepare the sales book of Naveen Furnitures for the month of January 2017.

2017

Jan.04. Sold on credit to Raghu traders Hubli:

25 chairs of Rs. 500/- each

10 tables of Rs. 2,000/- each

Trade discount @ 10%

Jan.09. Sold to Meghana traders:

2 tables of Rs. 1,500 each

4 bureaus of Rs. 8,000 each

Jan.16. Sold one old type writer to Janatha motors for Rs. 2,000.

Jan.23. Sold to Mr.Deepak one table for Rs. 1,500, and 4 chairs for Rs. 500 each at trade discount of 2%.

Jan.27. Sold to Aravind Stores 10 chairs at Rs. 800 each.

**Ans: Rs.76,930.**

40. Enter the following in the day book(sales book) 2016

Nov.01.Sold to Mr.Ravi for Rs.6,000/- on credit

Nov.03.Mr. Keshav bought goods from us of Rs. 7,000/- on account. Nov.09.Credit sales to Mr.Arun Rs. 10,000/-@ 2% discount. Nov.12.Sold goods to Amul for Rs. 8,000 for cash.

Nov.24.Credit sales to Mr. Dhanu for Rs. 4,500/- and spent Rs. 200 for transportation.

**Ans: Rs. 27,500.**

41. Prepare the sales book for the month of February 2017 in the books of Mahalakshmi traders.  
2017

Feb.05.Sold 4 bags of wheat flour @ Rs. 500 each to Ashoka hotel @ 5% trade discount.

Feb.12.Sold 2 boxes of spices at Rs.800 per box to Amith on account and also spent Rs. 200 for packing.

Feb.19.Vikas bought from us 5 kg coffee powder at Rs. 700 per kg @ 8% trade discount.

Feb.20.Sold to Hema 5kg of sugar at Rs. 35 per kg. For cash.

Feb.28.Sold 4 bags of rice at Rs. 3,000 per bag to Rajesh.

**Ans: Rs.18,920.**

42. Enter the following transactions in sales book. 2016

June 01.Sold goods to Aparna traders for Rs. 10,000/-@ 10% discount.

June 03.Sold goods to Rashmi traders of Rs. 7,000/- on credit.

June 11.Sold goods to Gagan and co. Rs. 8,000/- on credit. June

20.Sold old Motor car to Harsha on credit for Rs.25,000. June

25.Sold goods to Manu for Rs. 5,000/- at 5% trade discount.

**Ans: Rs.28,750.**

43. Enter the following transactions in the sales book.  
2016

Sept.01.Sold to Arun and co. 20 bags of rice@ Rs.5,000/- per bag.

Sept.10.Mohan bought from us 10 bags of sugar of Rs. 3,000/- per bag at 5% Trade discount.

Sept.15.Sold to Raju 2 bags of wheat at Rs.2,000/ per bag for cash.

Sept.20.Sold to Bombay refreshments 5 bags of wheat flour at Rs. 700/ per bag at 10% discount.

Sept.25.Rahul bought from us 8 kg. Tea powder at Rs. 800/ per kg.

**Ans: Rs.1,36,550.**

44. Prepare the sales book for the month of June 2016 in the books of  
vidya book stores:

2016

June 01. Sold 20 History books to Pooja book stores at Rs. 150 each  
@10% trade discount.

June 06. Sold to Subhash book stores 15 dictionaries of Rs. 100 each.

June 10. Sold old furniture for Rs. 2,000/ for cash.

June 17. Sold 25 Accountancy text books for Rs. 100 each to  
Saraswathy Book house.

June 26. Sold 10 English text books for Rs. 80 each to Samskruthi  
book Stores at 3% discount.

**Ans: Rs.7,476.**

45. Prepare the sales book from the following  
transactions: 2016

May 01. Sold 20 pen sets @ Rs. 150 per set to Samarth traders.

May 06. Sold 2 dozens of note books at Rs. 300 per dozen to Sharadha  
book stores at 5% discount.

May 09. Sold to Guru publishers 15 roles of paper at Rs. 50 each.

May 17. Old motor car sold to Shiva motors for Rs. 80,000 on credit.

May 20. Sold to Nandish and co. 20 note books at Rs. 35 each;  
15 note pads at Rs. 10 each. Trade discount at 5%.

**Ans: Rs.5,127.**

46. Enter the following transactions in the sales book of M/s Baldev  
Electronics:

2016

Nov. 01. Sold to Nikhil traders as per bill no.

112, 10 radio sets at Rs. 500 each

20 earphone sets at Rs. 100 each, @ 10% trade discount.

Nov. 08. Sold to Rahul traders as per bill no. 116:

10 pen drives at Rs. 400 each

5 chargers at Rs. 120 each

Nov. 13. Sold to Swathy Electronics as per bill no. 192:

8 walkmans at Rs. 500 each

5 tape recorders at Rs. 800 each

Nov. 17. Sold to Mahadev: 10 TV sets at Rs. 10,000 each for cash.

Nov. 18. Sold to Manya electronics ltd. As per bill no. 1340:

10 walkman at Rs. 250 each

15 pocket radio at Rs. 200 each, at 10% trade discount.

**Ans: Rs.20,250.**

47. Enter the following transactions in the books of Venkat stores: 2016

- Dec.01.Sold to Anjali stores as per invoice no. 1314: 40 note books at Rs. 25 each  
20 colour pads at Rs. 50 each, trade discount at 10%
- Dec.07.Sold to Girija stationeries as per invoice no. 1318:  
20 staplers at Rs. 70 each  
20 punching machines at Rs. 150 each  
10 boxes of chalk piece at Rs. 50 each Trade discount T 5%.
- Dec.12.Sold to Meghana stores as per invoice no.1413;  
10 dozens of pens at Rs. 150 per dozen  
20 dozens of pencils at Rs. 120 per dozen Discount at 2%.
- Dec.18.Sold to Gaurav Stores, 100 note books at Rs. 30 each for cash.

**Ans: Rs.10,199.**

48. Record the following transactions in the sales book of Ganesh emporium, Bangalore.

2016

- April 01.Sold to Karnataka cloth centre  
10 shirts at Rs. 500 each  
10 suits at Rs. 900 each at 20% trade discount.
- April 06.Sold to Sagar cloth centre  
20 meter of woollen cloth at Rs. 50 per meter  
10 blankets at Rs. 700 each,
- April 12.Universal cloth centre purchased from us 20 pants at Rs. 800 per pant  
30 shirts at Rs. 700 per shirt ,discount at 15%
- April 20.Sold 10 blankets to Bhagya textiles at Rs. 300 per blanket for cash.
- April 25. Sold 10 meters of cotton cloth to Anitha tailors at Rs. 50 per meter on credit.

**Ans: Rs.53,550.**

#### **Section-D: Twelve Marks Problems:-**

1. Record the following transactions of M/s tools India ltd. In two column cash book:

Date	Particulars	Rs.
2017		
Jan.01	Bank balance	48,000
	Cash balance	12,000
Jan.04	Purchased goods for cash	6,000
Jan.08	Bought goods by cheque	15,000
Jan.12	Sold goods for cash	11,000

Jan.15	Purchased machinery by cheque	7,500
Jan.16	Sold goods and received cheque and deposited in to the Bank	8,500
Jan.20	Bought stationery by cheque	2,000
Jan.21	Cheque given to Rohith	3,500
Jan.27	Withdrawn cash from bank for office purpose	10,000
Jan.31	Rent paid by cheque	3,000
	Paid salary	4,000

**Ans: cash balance Rs. 23,000. Bank balance Rs. 15,500.**

2. Record the following transactions in two column cash book of Sagar and balance it:

Date	Particulars	Rs.
2017		
Feb.01	Bank balance	50,000
	Cash balance	10,000
Feb.02	Paid insurance premium by cheque	8,000
Feb.05	Cash sales	25,000
Feb.08	Cash purchases	18,000
Feb.10	Cash deposited in to the bank	19,000
Feb.12	Telephone bill paid by cheque	2,500
Feb.15	Withdrawn cash from the bank for personal use	5,000
Feb.16	Cash withdrawn from bank for office use	10,000
Feb.18	Received cheque from Anand for full settlement of his a/c of Rs. 11,000 and deposited in to the bank	10,500
Feb.22	cartage paid in cash	1,500
Feb.28	cheque received from kumar	5,000

**Ans: Cash in hand Rs. 11,500; cash at bank Rs. 54,000.**

3. Enter the following transactions in the double column cash book with bank and Cash columns and balance it.

- cash at office 18,500 and bank balance Rs. 79,850.
- Mohan settled his account of Rs. 7,500, by giving the cheque of Rs. 7,300.
- Mohan's cheque deposited in to the bank
- Mohan's cheque returned dishonoured
- Paid for mobile bill Rs. 1,500
- Purchased Furniture and paid by cheque Rs. 12,500
- Bought goods and paid by cheque Rs. 20,000
- Paid salary Rs. 6,000
- Sold goods for cash Rs. 16,000
- Insurance premium paid by cheque Rs. 2,500
- Goods withdrawn for domestic use 3,500
- Sold goods to Sindhu on credit Rs. 5,000.
- cash deposited in to the bank Rs. 15000.

**Ans: cash in hand Rs. 12,000 cash at bank Rs. 59,850.**

4. From the following transactions made by Ramanath traders, prepare Double column cash book:

2017

Mar.01 cash in hand Rs. 1,75,000 and at bank

6,500. Mar.02 Deposited into the bank Rs. 1,05,000

Mar.03 Issued a cheque for the furniture purchased Rs.

25,000 Mar.05 Purchased computer for Rs. 30,000

Mar.08 Loan taken from bank Rs. 3,00,000

Mar.09 Bought goods and paid by cheque Rs. 65,000

Mar.10 Bought computer for office use and paid by cheque Rs. 85,000.

Mar.11 Sold goods for Rs. 50,000 and received cheque from Govind

Mar.15 Purchased machinery from Hmt. Ltd. For Rs. 50,000 on

credit Mar.20 Settled Hmt's account by transferring Govind's cheque

Mar.23 Sold goods for cash to Sudhakar Rs. 24,000.

Mar.25 Stationery expenses paid Rs. 2,500.

**Ans: cash in hand Rs. 61,500; cash at bank Rs. 2,36,500.**

5. Record the following transactions in double column cash book and balance it:

Date	Particulars	Rs.
2017		
April01	Cash balance	15,000
	Bank balance	
April02	Insurance premium paid by cheque	2,20,000
April04	Issued a cheque for goods purchased	6,000
April05	Sold goods and received cheque from Rahul	28,000
April08	Sold goods to Modi and get the amount transferred to our bank account	19,000
April10	Paid rent by cheque	36,000
April11	Paid wages	12,000
April13	Bought goods from Amith	3,500
April15	Sold goods to mamatha and received a cheque	65,000
April20	Mamatha's cheque deposited in to the bank	56,000
April28	Paid to Amith by cheque in full settlement of his account	64,000

**Ans: cash in hand Rs. 25,500; cash at bank 2,02,000.**

06. Enter the following transactions in the proper subsidiary books:

2017

Jan 01 Goods sold to Sachin Rs. 5,000

Jan 04 Purchased from Kushal traders Rs. 2,480.

Jan 06 Sold goods to manish traders Rs. 2,100

Jan 07 Sachin returned goods Rs. 600

Jan 08 Returned to Kushal traders Rs. 280.

Jan 12 Purchased goods from Kunal traders Rs. 5,700 less 10% trade discount.

Jan 15 Sold to sri chand brothers Rs. 6,600 less 5% trade discount.  
 Jan 20 Return outwards to Kunal traders Rs. 1,000 less 10% trade discount.  
 Jan 24 Bought of Naresh Rs. 4,060.  
 Jan 26 Furniture purchased from Tharun Rs. 3,200.  
 Jan 29 Chand brothers returned goods Rs. 500.  
 Jan 30 Sold to Mukesh Rs. 3,300.  
 Jan 31 Mukesh returned goods Rs. 300.

**Ans: P.book 11,670; S.book 16670; P.R.book 1,180; S.R.book 1,400.**

7. Enter the following transactions in relevant subsidiary books of Kumar: 2017

Dec.01 Purchased goods from Prem for Rs. 20,000 less 5% trade discount.  
 Dec.03 Purchased goods from Sunil for Rs. 15,000 for cash. Dec.05 Sold goods to suresh for Rs. 12,000.  
 Dec.08 Sold goods to Karan Rs. 35,000 less discount 10%.  
 Dec.10 Purchased goods from Mohan for Rs. 15,000 less trade discount 10%.  
 Dec.13. Sold goods to Sundar for Rs. 30,000.  
 Dec.17 Goods returned by Sundar worth Rs. 5,000. Dec.20 Goods returned to Prem Rs. 5,000.  
 Dec.22 Sold old newspapers to Thamos Rs. 200.  
 Dec.25 Purchased goods from Naveen for Rs. 20,000. Dec.28 Returned goods worth Rs. 3,000 to Mohan. Dec.30 Bought goods from Ajay Rs. 6,500.  
 Dec.31 Allowances claimed from Ajay for shortage Rs. 50. Dec.31 Sold goods to Bimal Rs. 2,000.

**Ans: P.book 74,000; S.book 75,500; P.R.book 8,000; S.R.book 5,050.**

8. Enter the following transactions in proper subsidiary books: 2017

April 01 Goods sold to Manish Rs. 6,000.  
 April 02 Purchased goods from Ramesh Rs. 16,000.  
 April 03 Bought goods from Rahul Rs. 18,000 less trade discount 10%.  
 April 06 Goods returned to Ramesh Rs. 1,500.  
 April 08 Goods sold to Kushal Rs. 10,000 less discount 10%.  
 April 10 Goods purchased from Sheethal traders Rs. 7,000.

April 13 Returned goods from kushal Rs. 1,000.  
 April 15 Sold goods to Hari Rs. 6,000 less trade discount @ 5%.  
 April 18 Goods purchased from Naresh Rs. 5,000.  
 April 20 Goods returned from Hari Rs. 300.  
 April 22 Old machinery sold to Ramesh on credit Rs. 12,000.  
 April 24 Raju purchased goods from us Rs. 8,000.  
 April 28 Manish claimed for shortage Rs. 500.

**Ans: P.book 44,200; S.book 28,700; P.R.book 1,500;S.R.book 1,800.**

9. Enter the following transactions in proper subsidiary books. 2017

Aug.01 Purchased goods from Sharath Rs. 3,500.  
 Aug. 02 Bought from Kiran Rs. 4,500 on account, less 10% trade discount.  
 Aug. 04 Sold goods to Aswin Rs. 4,500.  
 Aug. 06 Returned defective to Kiran Rs. 1,000 (gross). Aug. 07 Sold goods to Sundar Rs. 4,000.  
 Aug.10 Credit sales to Raju and sons Rs. 15,000. Aug.12 Returned defective goods from Sundar Rs. 1,000. Aug. 15 Credit purchases from Anand Rs. 10,000.  
 Aug. 18 Dinesh bought goods from us on account Rs. 5,000. Aug.19 Cash sales to vinay Rs. 3,000.  
 Aug.24 Sent a credit note to Dinesh Rs. 1,000.  
 Aug. 25 Bought 15 units from Jayanth at Rs. 200 per unit. Aug.31 Returned to Jayanth 2 damaged units.

**Ans:P.book 20,550;S.book 28,500;P.R.book 1,300;S.R.book 2,000.**

10. Record the following transactions in proper subsidiary books of Unique provisional stores for the month of June 2016.

1. Purchased 10 bags of rice from fine rice mills, Maddur @Rs. 5,500 Per bag.
2. Sold 2 bags of sugar to Ashoka hotel, Bengaluru @ Rs. 3,500 per bag.
5. Sent a debit note to Fine rice mills, Maddur for the over price of Rs.300 per bag.
7. Sold 20 kg of coffee powder to Janapriya hotel at Rs. 120 per kg.
10. Purchased 25 cases of tea powder from Tata tea suppliers for Rs. 6,250.
12. Sent a credit note by Janapriya hotel for short supply of 2 kg. Coffee powder.
15. Returned 4 cases of defective tea powder to Tata tea suppliers.
18. Bought 15 bags of wheat flour from Panjab flour mills @ Rs. 2,000 Per bag.
21. Supplied two bags of rice and 3 bags of wheat flour to Reliance stores @Rs. 3,400 per bag and Rs.2,600 per bag respectively.

23. Reliance stores returned wrong supply of one bag of rice.
26. Bought office furniture from Vishal furniture mart for Rs. 25,000 on credit.
27. Sold to Vishnu darshini provisions of Rs. 10,000 on account, less 10% discount.

**Ans: P.book 91,250; S.book 33,000;P.R.book 4,000;S.R.book 3,640.**

11. Enter the following transactions of M/s Highlight fashions in purchases and purchases returns book and post them to the ledger accounts for the month of September 2016.

Date	Details
2016	
Sept.01	Purchase of the following goods on credit from M/s Rakesh traders as per invoice no. 417: 50 shirts at Rs. 600 per shirt 20 pants at Rs. 700 per pant, less 10% trade discount.
Sept.08	Purchase of following goods on credit from Bombay fashion house as per invoice no. 723: 10 fancy trousers at Rs. 1,000 per trouser 20 fancy hats at Rs. 100 per hat, less 5% trade discount.
Sept.10	Goods returned to Rakesh traders as per debit note no. 201: 3 shirts at Rs. 600 per shirt 1 pant at Rs. 700 per pant, less 10% trade discount.
Sept.15	Purchase of following goods on credit from M/s Royal fashions as per invoice no. 1876: 20 jackets at Rs. 1,000 per jacket 10 plain shirts at Rs. 400 per shirt, less 15% trade discount.
Sept.20	Purchase of following goods on credit from M/s Brigade palace as per invoice no. 6701: 25 fancy lengha @ Rs. 2,000 per lengha, less 5% trade discount.
Sept.24	Goods returned to Bombay fashion house as per debit note no.103: 02 fancy trousers @ Rs. 1,000 per trouser 04 fancy hats @ Rs. 100 per hat, less 5% trade discount.
Sept.28	Goods returned to M/s Brigade palace as per debit note no. 501: 02 fancy Lengha @ Rs. 2,000 per lengha Less 5% trade discount.

**Ans; P.book 1,18,900;P.R.book 8,330.**

12. Enter the following transactions in the sales and sales returns book of M/s Navaneeth stores:

Date	Particulars
2016	
Dec.01	Sold goods on credit to M/s Rajani stores as per bill no. 523: 60 kids books at Rs. 120 each 40 Animal books @ Rs. 100 each
Dec.05	Sold goods to M/s Meena stores as per invoice no.238: 200 greeting cards at Rs. 12 each

Dec.10	50 musical cards at Rs. 50 each, less 5% trade discount. Sold goods on credit to M/s Noble stationeries as per invoice no.329: 100 writing pads at Rs. 40 each 100 colour books at Rs. 60 each 40 ink pads at Rs. 32 each
Dec.15	Goods returned from M/s Rajani stores as per credit note no.102: 04 kids books at Rs. 120 each 02 Animal books at Rs. 100 each
Dec.19	Sold goods on credit to M/s Abhi traders as per invoice no. 553: 500 rules note books at Rs. 20 each 250 plain note books at Rs. 25 each, less 5% trade discount.
Dec.22	Goods returned from M/s Noble stationeries as per credit note no.204: 04 colour books @ Rs. 60 each
Dec.30	Goods returned from Abhi traders as per credit note no. 207: 20 ruled note books at Rs. 20 each 05 plain note books at Rs. 25 each, less 5% trade discount.

**Ans: Sales.book 41,385;S.R.book 1,1551**

13. Enter the following transactions in purchase and sales day book and Prepare only personal accounts in the ledger:

2017

Mar.01.Purchased 50 Accountancy text books from Nuthan publishers at Rs. 100 per copy.

Mar.07.Sold to Bhaskar 10 accountancy text books at Rs. 110 per copy.

Mar.12. purchased 150 Business studies text books from Himalaya publishers @Rs. 100 each, Less discount @ 25%.

Mar.15. Sold to Mr. Dinesh stores 50 business studies text books at Rs. 100 each less 10% trade discount.

Mar.20. Bought 200 Economics note books from Abhiman publishers at Rs. 80 each less 30% trade discount.

Mar.26. Sold to MK book house, 100 economics text books at Rs. 75 each.

**Ans:P.book 27,450;S.book 13,100.**